S. Duane Lewis
Sheriff, Berkeley County

223 North Live Oak Drive
Moncks Corner, SC 29461

_____ _____
Plaintiff Case Number

-Vs-

_____
Defendant

Pursuant to Section 23-19-10 South Carolina Code of Laws 1976, as amended, the filing fee for a Writ of Execution is $25.00. All additional expenses incurred as a necessary part of the service including, but not limited to, towing fees, storage fees and publication fees are the responsibility of the Plaintiff or their representative. These fees are required to be deposited with the Sheriff's Office prior to the levy. In the event that the actual lawfully incurred costs exceed the deposited amount, the Plaintiff or their representative will be responsible for the balance. Should the amount be less than the deposited amount or should the levy not be accomplished, then a refund will be forwarded accordingly.

The lawful responsibility of the Sheriff's Office is, by the seizure of property, to attempt to satisfy your outstanding execution against the Defendant. The Sheriff's Office can only seize taxable, titled assets (i.e. vehicles, boats, airplanes, and real estate). Defendant's property must be in the exact name as it appears on your Judgment/Execution. Unless specifically ordered by a judge, the Sheriff's Office does not levy/seize office equipment and home furnishings simply due to the difficulty of proving ownership of these items. The Sheriff's Office is mandated by State Statute to begin this process by searching for personal property (i.e. vehicles, boats, etc) first. If this should result in a negative outcome, then we may proceed to real property (i.e. land, homes, etc.). You must understand, as the Plaintiff, that should the Sheriff's Office be unable to locate property titled to the Defendant or should the personal property have a lack of equity, then there is nothing further that the Sheriff's Office can legally do. Should this be your case, your judgment/execution is valid for ten (10) years and we suggest that you continue to check for property. Should property be located at a later date, at no additional cost, you can return the execution to our office and we will be happy to attempt to collect it again.

All of the filing fees that the Plaintiff has incurred due to this execution will be automatically added to your case. Interest will also be added at the correct rate according to statute. According to Section 23-19-10, South Carolina Code of Laws 1976, as amended, the Sheriff's Office is also entitled to a commission on all monies that he collects. This is calculated at the rate of 7.5% on the first five hundred dollars ($500.00) and 3% on the balance above that amount. This commission will only be charged if the execution is collected. It will not be charged to you, the Plaintiff, it will be added just prior to the collection of the case and will be completely incurred by the Defendant.

I hereby agree to assume all costs lawfully incurred in connection with the service of this execution.

_____
Signature Date

_____
(Print Name)

(__)_____ (___)_____
(Work Phone) (Direct Phone)