



STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
**PROPERTY TAX EXEMPTION
APPLICATION FOR ORGANIZATIONS**

PT-401-O
(Rev. 11/18/15)
7094

Mail to: South Carolina Department of Revenue, Government Services Division, PO Box 125, Columbia, SC 29214-0303

SID Number: _____
Office Use Only

FEIN/SSN: _____

Property Owner Name (applicant name if different): _____

Mailing Address: _____
Street State Zip

Telephone Number: _____ Year(s) Exemption Requested: _____

Exemption Section Requested (see instructions): _____

COMPLETE ONLY THE APPLICABLE SECTION(S).

Section 1 – Real Property

Separate applications must be filed for each parcel of real property. Please see instructions for documentation needed.

1. Date Real Property Acquired: _____

2. County Where Property is Located: _____

3. Physical Address of Property: _____
Street City Zip Tax District

4. Are you applying for exemption on (check all that apply):

- Land and Building Building
- Land Mobile Home

5. Fill out the applicable information:

- Tax Map Number: _____
- Number of Acres: _____
- Mobile Home Permit Number: _____
- Mobile Home Tax Map Number: _____
- Deed Book: _____
- Page Number: _____

Section 2 – Personal Property

To apply for vehicle exemption, please complete the chart below. Please see instructions for documentation needed.

VEHICLE IDENTIFICATION NUMBER	TYPE	MAKE	YEAR	REGISTERED OWNER	COUNTY OF REGISTRATION

Are you applying for exemption on furniture, fixtures, and equipment?

Yes No

If yes, please provide the location address for the assets: _____

Section 3 – Real Property Exemption Questions

Please answer all questions completely and sign the statement below.

Explain the use of the property, land and buildings: _____

Do any other individuals, associations or corporations occupy or use any part of the claimed exemption that is listed on this application?

Yes No

If so, explain circumstances: _____

Is any rent received for this property or any portion of this property?

Yes No

If yes, from whom? _____

Do you lease or rent any property for which you are requesting an exemption?

Yes No

If yes, from whom? _____

Section 4 – Declaration of Owner or Owner’s Agent

Subject to penalty for perjury, I declare that I have examined this application, including enclosures and attachments (if any), and to the best of my knowledge and belief it is true, correct, and complete.

Signature _____

Date _____