



GENERAL EVENT PERMIT APPLICATION
(FIRE CODE)

The fee for the General Event permit will be \$150. A \$25 ADMIN FEE ARE REQUIRED AND NON-REFUNDABLE WITH ALL APPLICATIONS SUBMITTED.
BERKELEY COUNTY CAN REVOKE THIS PERMIT AT ANY GIVEN TIME.

EVENT INFORMATION

Name of Festival or Event: _____

Location (Address) of Event: _____

The Event is: Private (by invitation only) Open to General Public

Name of Property Owner: _____

Date(s) of Event: _____

Estimated Number of Attendees: _____

Event Set up time: _____ to _____

Actual Event time: _____ to _____

Will alcohol be self-served and/or sold? YES NO

If YES, please be sure to collect any required licenses.

Portable Restrooms:

If you plan to provide portable restroom facilities at your event, please indicate the number below:

Number of portable toilets: _____ Number of ADA accessible portable toilets: _____

If NO, please explain: _____

Are you requesting any police assistance? YES NO

If YES, explain police assistance specifications (specific type of security needed): _____

Tents: If tents will be used for this event, please provide type of tent and size of each tent:

CONTACT INFORMATION

Event Point of Contact: _____

Phone Number: _____ Email: _____

Addition Point of Contact: _____

Phone Number: _____ Email: _____

I HEREBY AGREE THAT BERKELEY COUNTY, ITS AGENTS AND EMPLOYEEES, DO NOT HOLD ANY LIABILITY FOR THIS EVENT.

Applicant Name (Print): _____ Phone Number: _____

Applicant Signature: _____ Today's Date: _____